

Approved 5/5/08

**Independent Living Council of Wisconsin
Executive Committee
03/19/08 Meeting
Madison, Wis. (and by teleconference)**

Members in attendance:

Kathie Knoble-Iverson, Chair
Bruce Huseboe, Vice Chair
Evelyn Buckles, Secretary
Teddy Pyke

Others present:

Mike Bachhuber, Executive Director ILCW
William Parke-Sutherland, Executive Assistant ILCW
Tracy Thomas, Independence First
Katy Sommer, Ritz, Holman, Butala & Fine

Agenda Item:

1. Call to order –Kathie Knoble-Iverson, Chair

Kathie called the meeting to order at 4:35 PM.

2. Secretary's Report – Evelyn Buckles

The Secretary presented minutes for 2/4/08 and 2/27/08.

Bruce Huseboe moved to approve the minutes from the February 4 and February 27 meetings. The motion was seconded and carried.

3. Finance Report – Katy Sommer, Tracy Thomas

Katy Sommer presented a draft of the 2007 Audit as of 3/18/08. She went explained the audit page by page and answered committee members' and staff's questions. Given the significant turnover within ILCW, Inc. the committee, staff, and auditors agreed that the audit was very satisfactory. The committee formally reviewed the draft of the audit. ILCW, Inc will submit to the council, for approval, the final draft of the audit for fiscal year ending 9/30/2007.

Tracy Thomas presented ILCW, Inc.'s Financial Statements for February 2008. The committee raised questions about ILCW's 60 day cash reserve given DVR's 30 day turnaround time for invoices. Mike will meet with DVR to address this issue. The committee suggested possibly extending our allowable cash reserve to 90 days, having a commitment from DVR guaranteeing a ten day turnaround time, or securing a line of credit to cover necessary expenses. *Evelyn Buckles moved to accept the February 2008 Financial Statements. The motion was seconded and carried.*

4. Report of Chairperson – Kathie Knoble-Iverson

Kathie only asked that the Executive Director update the committee as to status of the SDS Independent Consultant RFP and Peer Power contract. She gave no further report.

5. Executive Director Report – Mike Bachhuber

Mike gave the committee an update on the SDS Independent Consultant RFP. He explained that given the parameters and conditions of the RFP, nor WCILC or ILCW, Inc. have plans to submit a proposal. The committee agreed that the financial risk is too

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great. Because the committee authorized Mike to work on the SDS ICA RFP as long as WCILC was involved, ILCW will no longer pursue this contract.

Mike gave a brief update about the Peer Power proposal. The committee took no action.

Mike also discussed the logistics of further clarifying the distinction between the council and corporation. The Chair asked Mike to write a short scenario detailing the logistics of such clarification including separation of duties, a memorandum of understanding between the council and corporation, separation of relevant policies and meetings, and establishing the membership of the corporation's new Board of Directors. Mike will also discuss the possible change with other interested members of the council. The committee took no formal action.

6. Other Business

Having no further business or discussion, the Chairperson adjourned the meeting at 5:55 PM.