

Independent Living Council of Wisconsin (ILCW)
Executive Committee Meeting
Teleconference Meeting minutes of 07/30/08
Accepted 08/27/08

Members in attendance:

Kathie Knoble-Iverson, Chair
Evelyn Buckles, Secretary
Teddy Pyke
Bruce Huseboe

Others present:

William Parke-Sutherland, Admin. Assistant ILCW
Mike Bachhuber, Executive Director ILCW

Via telephone:

Andy Balint, IF

Agenda item:

1. Call to order – Kathie Knoble-Iverson

Call to order at 4:25 p.m.

2. Secretary's Report – Evelyn Buckles

Minutes of June 18, 2008

Evelyn Buckles moved to approve the minutes June 18, 2008 Executive Committee meeting. Teddy Pyke seconded. Motion carried.

3. Finance Committee Report – Mike Bachhuber and Andy Balint

Finance Committee met to review financial statements. Finance Committee presents statements for Committee approval.

Bruce Huseboe moved to accept the June 2008 financial statement. Evelyn Buckles seconded. Motion carried.

- **Fiscal procedures.** Committee reviewed the fiscal procedures. Mike will create a draft and the finance committee will review and then present to board.
- **FFY2009 Budget Development.**

4. Chairperson Report – Kathie Knoble-Iverson

- **Corporate Structure Follow Up.** No questions regarding the teleconference with Valerie Barnum-Yarger. Further discussion at the next Council meeting.

- **Executive Director Job Description.** Kathie will create a draft with changes and forward to Committee members.
- **Executive Director Performance Evaluation.** Evaluation was completed. Kathie will send a brief summary of the evaluation to the Executive Committee prior to the meeting in August.

5. Executive Director Report – Mike Bachhuber

- **Staff Update.** Peer Power Hire. Four interviews were completed. Offered position however individual declined. Mike and William are in the process of checking references on the second candidate and hope to have a decision by August 1st.

6. Other Business – Mike Bachhuber

- **Quarterly meeting follow up.**
 - **Council appointments.** Ben Barrett and Ron Jansen have been appointed to Council and will join the August meeting. Membership Committee (Evelyn, William and Mike) will be meeting with Libby of the Governor's office to discuss the appointment process. All recommended individuals have been invited to attend the next Council meeting.
- **August Agenda.**
 - Agenda items to include:
 - DVR funding
 - Peer Power update
 - NCIL trainings in Milwaukee in October/ILC staff retreat
 - I.L. Wisconsin brochure draft
 - Quarterly meeting schedule for 2008-2009
 - Monday the 11th. Start at Noon. No Executive Committee meeting that evening.
 - Tuesday. 9 a.m. – 5 p.m.
 - Wednesday. ILCW a.m. Joint meeting w/WCILC start at 11 a.m.

7. Adjourn. No other business or discussion. Meeting was adjourned at 5 p.m.