

Independent Living Council of Wisconsin (ILCW)
Executive Committee
Teleconference Meeting minutes of 08/27/08

Members in attendance:

Kathie Knoble-Iverson, Chair

Evelyn Buckles, Secretary

Bruce Huseboe, [Vice Chair](#)

Teddy Pyke, Member

[Benjamin Barrett, Member](#)

[Tobie Tyler, Member](#)

Others present:

William Parke-Sutherland, [ILCW Administrative](#) Assistant

Mike Bachhuber, [ILCW](#) Executive Director

[Joseph D'Costa, DVR](#)

Agenda item:

1. Call to order – Kathie Knoble-Iverson

Kathie called the meeting to order at 4:30 p.m.

2. Secretary's Report – Evelyn Buckles

Minutes of July 30, 2008

Evelyn Buckles moved to approve the minute of the July 30, 2008 Executive Committee meeting. Teddy Pyke seconded. Motion carried.

3. Finance Committee Report – Mike Bachhuber

July 2008 financial statements were reviewed.

Finance Committee submitted financial statements for approval. Bruce Huseboe seconded. Motion carried.

FFY2009 Budget Development.

Mike will submit budget to DVR as administrator with a timeline of when unspent 2008 funds will be used up.

IRS Notice.

ILCW received a notice from the IRS regarding late filing of tax return. This was an oversight of the auditors. Auditors will write a letter to IRS with explanation and request to waive the fine.

Fiscal Procedures.

A procedure has been added to the Fiscal Policy and will stay in affect until changes are made.

4. Chairperson Report – Kathie Knoble-Iverson

Nothing to report.

5. Executive Director Report – Mike Bachhuber

Peer Power Plan.

Members were given a copy of the Peer Power Timeline. It was reviewed.

Office/Kitchenette.

May be more cost than was planned. Waiting for response.

6. Other Business – Mike Bachhuber

Quarterly Meeting followup.

- Outreach/SPIL Input Committee. It was decided at the Council meeting to create this committee. A meeting will be set up. A By-Law amendment will need to be created to form this committee.
- Corporate Structure. Mike, Kathy and Evelyn will meet to review existing By-Laws and to develop By-Laws for the corporation.
- Membership.
 - New member recruitment. Karen Foxgrover has been appointed by the Governor. Currently have 3 vacancies on the Council. Molly Cisco has yet to be appointed.
 - Treasurer recruitment. There are several Council members that may be interested in the position.
 - WRC Representative. Ron Jansen will be attending the next WRC meeting. If he is interested in becoming the ILCW representative for the Council, his name will be submitted to the Governor's office for appointment on WRC.

7. Adjourn

No further business or discussion. Meeting was adjourned at 5:20 p.m.

[Submitted by: Evelyn Buckles, Secretary](#)

Accepted 9.24.08