

**MINUTES**  
**INDEPENDENT LIVING COUNCIL OF WISCONSIN**  
**EXECUTIVE COMMITTEE MEETING SEPTEMBER 24, 2008**

**4:30 – 6:00 PM**

*ILCW Office, 201 W. Washington Av., Ste. 110, Madison, WI*  
*and by teleconference: 866-802-6672*

**Members Present**

Kathie Knoble-Iverson, Chair  
Teddy Pyke

Bruce Huseboe, Vice Chair  
Charlene Dwyer, DVR

**Members Absent**

Tobie Tyler

Benjamin Barrett

**Others Present**

Mike Bachhuber, Exec. Dir

William Parke-Sutherland, Admin. Asst.

**Call to Order**

Kathie Knoble-Iverson called the meeting to order at 4:35 PM.

Kathie announced that Secretary Evelyn Buckles resigned from the Council effective today.

The Chair presented to the committee for review the minutes from 8/27/08. *Bruce Huseboe motioned to approve the minutes; Teddy Pyke seconded.* Motion carried.

Mike Bachhuber presented the un-reviewed finance report to the committee. He explained changes made to the balance sheet and profit and loss reports. *Teddy Pyke moved to approve the financial report; Bruce Huseboe seconded.* Motion Carried

Having received Council approval during the last quarterly meeting, *Bruce Huseboe moved to approve the process for the FFY 08 Planning Funds grants and to authorize the ILCW Executive Director to sign contracts granting planning funds, up to \$1000 per center, to Independent Living Centers; Teddy Pyke seconded.* Motion carried; Kathie Knoble-Iverson abstained due to a possible conflict of interest.

Having no further business the Chair adjourned the meeting. 5:30 PM

Respectfully submitted,

Mike Bachhuber

Notes

**Secretary's Report**

The committee reviewed the minutes submitted on behalf of Evelyn.

**Finance Report**

In addition to reviewing the financial statement, the committee briefly discussed the approved clarification of the council and corporation.

The committee also briefly discussed the Audit for the year ended September 30, 2008. It raised no objection to retaining Ritz-Holman (the firm we used last) for the FY08 audit.

### **Chairperson's Report**

Kathie Knoble-Iverson requested volunteers for a work group to review the ILCW By-Laws. She will appoint a group to review them before next month's meeting. The working group will set a time to meet following this meeting

The Committee discussed membership, including demographics and decided to reach out to Options for Independent Living and Society's Assets for possible membership development.

### **Executive Director's Report**

Mike gave an update on the Peer Power program.

ILCW staff have received three Memorandums of Agreement for the FFY 08 Planning Funds grants.

Mike recently presented at the Operationalizing Effective SILCs training in Arlington, VA. He gave a brief summary of the training.

Mike Bachhuber informed the committee that in his opinion it would be prohibitively expensive at the moment to retrofit the office kitchenette to make it more accessible.

### **Other Business**

ICLW and WCILC are working Independence First to plan the IL Reception during the upcoming training in Milwaukee. Nothing has been finalized.

Kathie urged that we should work quickly to fill vacancies. She and Charlene also clarified the process for selecting the Wisconsin Rehab Council rep. Ron Jansen will attend the upcoming meeting with William Parke-Sutherland.

Accepted, 29 October 2008