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Independent Living Council of Wisconsin (ILCW) Executive Committee Teleconference Meeting minutes of 10/17/07

Members in attendance:

Kathie Knoble-Iverson, Chair
Mike Bachhuber, Executive Director
Bruce Huseboe
Diane Ryan
Evelyn Buckles

Members Absent: Lynn Wichmann

Others present:

Wendy Huot, Senior Accountant, IndependenceFirst

Agenda item:

1. Call to order – Kathie Knoble-Iverson

Kathie called the meeting to order at 4 p.m.

2. Secretary's Report – Evelyn Buckles

Members received copies of the minutes to review prior to the meeting.

Diane Ryan moved to approve the minutes of the August 6, 2007 Executive Committee meeting. Bruce Huseboe seconded. *Motion carried.*

Diane Ryan moved to approve the minutes of the August 20, 2007 Executive Committee meeting. Bruce Huseboe seconded. *Motion carried.*

Diane Ryan moved to approve the minutes of the September 12, 2007 Executive Committee meeting. Bruce Huseboe seconded. *Motion carried.*

Evelyn questioned who was responsible for keeping historical files of the meeting minutes. Evelyn will review the By Laws to see if this is addressed and will discuss with the Executive Director.

3. Report of Chairperson – Kathie Knoble-Iverson

Kathie reported that she and Mike have had several meetings and that there is progress on his to do list.

DRAFT

4. Finance Report – Mike Bachhuber and Wendy Huot

Audits – FY 2006 and FY2007

Wendy reported that the audit was not finalized. She and Andy Balint will sit with the auditors to clarify the audit.

There was discussion related to auditing firms for the next audit.

Diane Ryan moved to reconsider the prior motion to delegate authority to decide an auditor for FY2007 to Lynne and Mike. Bruce Huseboe seconded. ***Motion carried.*** By unanimous consent the prior motion was amended to Kathie and Mike and approved as amended.

Review of Financial Statements.

Preliminary Statements for FY2007 show a \$63,977 surplus. However, that includes revenue which had not yet been earned. It also does not include adjustments needed for the 2006 audit and other expenses.

Fund requests.

- GEP. \$5,000 for Empowerment Days 2007

Mike received verification from Molly Cisco regarding the promised funding of \$5,000 from ILCW for Empowerment Days 2007.

Bruce moved to approve promised \$5,000 to GEP Empowerment Days based on funds available. Diane Ryan seconded. ***Motion carried.*** Full council to ratify at the November board meeting.

- WCILC. \$4,000 for Administrative fees on 2007 Outreach Contract

Diane Ryan moved to approve \$4,000 for administrative fees on 2007 Outreach contract based on funds available. Bruce Huseboe seconded. ***Motion carried.***

- WCDD. Up to \$5,000 for 2007 SDS Conference interpreters

Evelyn Buckles moved to approve \$1,000 for 2007 SDS Conference interpreters. Diane Ryan seconded. ***Motion carried.***

No further business or discussion. Meeting was adjourned at 4:45 p.m.

Members were reminded the November meeting would be held in Brookfield.